

President's Orientation

Dr. Arturo Cervantes, DBA MBA

SMART START AGENDA:

12 BEST PRACTICES FOR ACADEMIC SUCCESS AT THE *CULINARY INSTITUTE LENOTRE*

- **Introductions:** New CIL Staff (in the Amphitheater)
 - **Students:** SAY YOUR NAME, WHERE YOU ARE FROM AND GUESS IN WHICH SEGMENT OF OUR INDUSTRY YOU THINK YOU WILL SUCCEED IN AND BE FULFILLED ONCE YOU GRADUATE FROM CIL
- **Flash Drive:** Catalog Volume XV Version i + Student Handbook + RESUME TEMPLATE (Q&A)
- **International Students/Country Flags:** Let us know your home country
- **Veterans:** Have customized requirements and responsibilities we assist and advise



BEST PRACTICES & RECOMMENDATIONS

1. **PLAN YOUR FUTURE NOW: WHAT IS YOUR DREAM?**
 - a. **WRITE DOWN YOUR GOAL(S)/DREAM(S)**
 - b. **SEEK**
 - **Get Inspired by A ROLE MODEL**
 - i. **Who is your mentor & what was their journey?**
 - c. **TO ACHIEVE ANY GOAL/DREAM BEGINS WITH EDUCATION AND TRAINING.**

CAMPUS SECURITY

Culinary Institute Lenotre has appointed a Security Committee to enhance the safety of both the students and the employees at both buildings. You can avoid auto break-in by not leaving valuables visible in your car. Safeguard your personal belonging when in class.

In October of each year, all active and enrolled students will receive a copy of the Annual Campus Crime Report. Anyone may access a copy of the Annual Campus Crime Report on our website at www.culinaryinstitute.edu. All students and employees are encouraged to report crimes, suspicious activities, or other security concerns immediately to management at CIL.

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- d. Read success story examples
- Meet Jesus Rosas - <https://www.lenotrehub.com/post/alumnus-jesus-rosas>
 - Meet Daisy Hall - <https://www.lenotrehub.com/post/alumnus-daisy-hall>
 - Meet Lisa Nguyen - <https://www.lenotrehub.com/post/alumnus-lisa-nguyen>
 - Meet Jacob Reusch - <https://www.lenotrehub.com/post/alumnus-jacob-reusch>
 - Meet Janelle Toh - <https://www.lenotrehub.com/post/alumni-spotlight>

2022 ACF National Award Winners

<https://wearechefs.com/announcing-the-2022-acf-national-award-winners/>

- Chef Carroll – Read his books, listen to his DVD
 - *Leadership Lessons From A Chef/Finding Time To Be Great*
 - *Tasting Success/Your Guide To Becoming A Professional Chef*
 - *Recipe*
- Chefs Story (25 biographies of famous chefs in the U.S.)
- Becoming A Chef
- Welcome to Culinary School (All students receive it)
 - A culinary student survival guide to being read the first week at CIL (notice job descriptions at the end).
- Industry-related publications
- GALE DATABASES:
 - Culinary Institute Lenotre subscribes to the Academic One File section of the GALE database service provided by Cengage Learning. GALE provides access to many commercial publications that are not available on the CIL Student Network and Internet. They include materials on culinary arts, small business, hospitality, tourism, marketing, etc.
 - GALE can be accessed ONLY through the CIL student database. For login instructions see Librarian or Academic Management.
 - GALE is accessible both on campus and remotely. If you are using a school computer, you should not need a password; however, if you are signing on remotely, you will be asked to provide the password:
LeNotre1
- If you have questions or encounter any problems, please contact Connie Pine, at cpine@ciaml.com.

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2. Develop good qualities and attributes of a chef.....

WHAT IS A CHEF? 4 WORDS TO NAME THEIR MAIN ROLE AND ATTRIBUTES:

1)_____ 2)_____ 3)_____ 4)_____

(A small business owner has to play all these roles / CIL is a great place to learn about them.)

3. ONE OF THE MOST IMPORTANT BEST PRACTICES

- Practice at home! Duplicate one or two recipes you learn during the week. You only learn each recipe one time!

4. GOOD ATTENDANCE IS A PATHWAY TO GRADUATION

- SET A GOAL TO BE AN 'A' STUDENT /AN HONOR STUDENT.

SCHOLARSHIP OPPORTUNITY

<https://www.lenotrehub.com/scholarships>

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Alumni/Ambassador/Active Student Referral Scholarship

Applicants must have been referred to CIL by an alumnus and/or active student.

Scholarship Guidelines

All applicants must provide a completed application, which includes the following:

- General Scholarship Application
- Letter of referral from CIL alumni or active student
 - The required one page typed essay
- Copy of your driver's license or picture ID

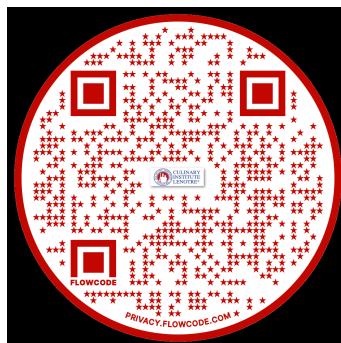
The award amount for this scholarship is the following:

- \$500 is awarded to the applicant as a scholarship and deposited to the the student's account with the intention of reducing their tuition expenses
- If the Ambassador is an Alumnus, a \$500 check will be rewarded to them

Applicants must complete the first term of the program for both parties to receive credit. If applicant drops or withdraws from classes on their 1st term, both parties will lose the scholarship credit.

Once an applicant becomes an active student, he/she may refer unlimited students to enroll as long as the 1st term is completed by the new application.

To apply go to: <https://www.lenotrehub.com/refer-a-friend>



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CIL Initiatives and Community Outreach Programs

Hotel Extended Stay Discount Program for CIL

<https://www.lenotrehub.com/cil-news>

***Love, Charlie* Documentary Previewed at CIL Amphitheater November 7th (Netflix on Nov 17th)**

Ukrainian Refugees Educational Initiative

Content Creation Contest

5. COMPLETE A GOAL-SETTING RESUME AND BUILD A PORTFOLIO ON YOUR CIL USB (START NOW)
 - Photo/of your dishes taken especially at the time of your final exams
 - Bio (Yours and Your Instructor's)
 - Articles (From the place that you work)
 - Awards – Competition / Perfect Attendance / Honor etc.
 - Letters of Recommendation (From each of your 4 Chef Instructors, Practicum Place, Internship Place, Employer)

6. USE THE PORTFOLIO WITH CUSTOM CAKE OR CATERING SALES, JOB INTERVIEWS, OR TO SECURE FUNDING FOR YOUR BUSINESS.

7. SHOW YOUR PORTFOLIO TO FUTURE EMPLOYERS AND IF BORROWING MONEY, SHOW THE BANKS YOU WANT TO BORROW FROM I.E. (PART OF YOUR BUSINESS PLAN) WITH SBA LOANS.

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- (SBA) Small Business Administration

Main SBA Website: www.sba.gov

Houston SBA Office Website: www.sba.gov/offices/district/tx/houston

Houston SBA Office Phone: 713-773-6500

8. TO SUCCEED IN YOUR CAREER WORK ETHIC IS KEY

- Complete every job better than it was done before.
- Become better than the Chef de Partie or Sous Chef that you are working under
- No idle time (Have only professional conversations while at the Institute)
- Be Punctual
- *WE ARE WHAT WE REPEATEDLY DO - EXCELLENCE THEN IS NOT AN ACT BUT A habit - ARISTOTLE (450 B.C.)*
- Complete Degree or Diploma

9. PARTICIPATE/CREATE A NETWORK NOW AND VOLUNTEER

- Student - Alumni Community: Charelle Grant – Student Services
 - 713-358-5094 <https://www.lenotrehub.com/alumni-sucess-stories>
<https://www.lenotrehub.com/alumni>
- Join Chef Association Chapters
 - TCAH/Texas Chefs Association of Houston
 - www.texaschefassociation.org
- Competition Participation Examples:
 - SYSCO – Food distributor Marketer
 - Martin Food
 - Miscellaneous Competitions hosted by CIL

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10. IT'S NO SECRET

- **THE SECRET: DO NOT DROP, NEVER, OR YOU WILL LOSE THAT MONEY. IN LAB IF YOU HAVE TO COMPLAIN – A) DO IT WITH YOUR CHEF, B) ESCAPATE TO YOUR PROGRAM AND DEPUTY PROGRAM DIRECTOR, CHEF SEBASTIEN BONNET (CULINARY).**
- **Graduate debt-free**
Scheduled Scholarship Seminar – Call Financial Aid for an appointment at 713-358-5100 or drop-in and ask to see an officer
- For dates and times go to www.culinaryinstitute.edu / Scholarship Information or www.lenotreHUB.com

11. RESPECT OTHERS / HAVE A GOOD ATTITUDE

- Good Behavior
- Uniform
- Be Dignified on our campus
- Professional Appearance

12 SPECIAL TOPIC/MISCELLANEOUS

- Review the HUB weekly <https://www.lenotrehub.com/>



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Best Practices for Students in College

- Recognize that the only limits you face are those you set for yourself.
- Be the BEST that you can be.
- Recognize that YOU are responsible for your successes and failures.
- You must earn your way.
- Build your brand.
- Seek help and do not give up.
- Strive for excellence...not perfection.
- See the glass as half-full rather than half-empty.
- Look to praise, rather than to criticize.
- Look for ways to succeed, rather than excuses to fail.
- Commit yourself to constant improvement.
- Understand how important education is to succeed.
- Learn what is being taught, but most importantly learn “how” to learn.
- Develop other information sources to verify, or challenge, what you are being taught. “History” is routinely twisted or rewritten to support a particular point of view. Get other ideas.
- Treat teachers, administrators, and fellow students, as you would like to be treated.
- Choose your friends wisely.
- Develop your mind in school, but also develop other skills and interests, including music, art, and physical fitness.
- Reduce TV – read professional books and magazines as much as possible.
- Study Language(s).
- Speak and write English correctly.
- Appreciate other cultures by learning another language.
- Be honest in your approach to learning.
- Resist the temptation to cheat – cheating and plagiarism is not tolerated...you are only hurting yourself.
- Develop a keen interest in the outside world.
- Pay attention to news. The “real” world can be very different from the student world you live in today.
- Avoid the temptations of alcohol, smoking, drugs, gangs, and irresponsible personal behavior.
- Understand the steps you take today have lifelong implications.
- Do what you can to make the instructor’s job easier, not harder. Teaching is one of the most important, most difficult, and most under appreciated professions in the world.
- Participate! Get involved! Contribute to a community outreach program!

CIL STRONG

Persevere. Never give up.

When life happens, press on.

When it gets overwhelming, press on.

When you don't feel supported, get help. Just never, ever, give up.

You are the one who will determine your future.

You are the one who will make your dream a reality.

You alone determine your destiny.

Persevere. Never, ever give up.

- Dr. Cervantes, CIL College Director

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CULINARY INSTITUTE LENOTRE MISSION STATEMENT

CULINARY INSTITUTE LENOTRE

aspires to be recognized as providing the best possible
diploma and associate degree programs through:

Intensive hands-on training

Low student/instructor ratio

Challenging students to learn a maximum in a minimum amount of time

Classic and innovative training from internationally experienced Chef-
Instructors

Helping each student to reach his / her full professional potential

Preparing students in leadership and management positions

Applying its philosophy of **COOKING WITH EXCELLENCE**



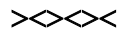
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CULINARY INSTITUTE LENOTRE

STUDENTS ARE...

The most important people on campus,
without them, there would be no need for the institution.



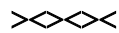
Not cold, impersonal enrollment statistics,
but flesh and blood human beings with feelings and emotions like our
own.



Not people to be tolerated so that we can do our thing.
THEY ARE OUR THING!



Mutually dependent on one another.



Not an interruption of our work, but the purpose of it.



We are not doing them a favor by serving them,
THEY ARE THE PURPOSE OF OUR SERVICE!





Quick Set-Up

GALE



Blackboard



Student Portal



Library Catalog



MS Office



President's Orientation

- This is the Lenotre Student and Alumni Network, a dynamic Students and Alumni Platform serving the Culinary Institute Lenotre community that aims to:
 - ✓ support you in your career goals
 - ✓ promote our network and our successful alumni
 - ✓ keep you in touch with other students and alumni

CONCLUSION

WE ARE IN A PROFESSION OF SERVICE / WE ARE THE LADIES AND GENTLEMEN SERVING.....

CIL MISSION STATEMENT

CIL STUDENT CREED - "*STUDENTS ARE*"

